

GOVERNMENT OF TELANGANA  
**ABSTRACT**

RULES – The Telangana Excise (Grant of Licence of Selling by Shop and Conditions of Licence) Rules, 2012 – Amendments – Orders – Issued.

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REVENUE (EXCISE-II) DEPARTMENT

**G.O.MS.No. 163**

**Dated: 11/09/2015.**

Read the following:-

1. G.O.Ms.No.391, Rev (Ex.II) Dept., dt.18.6.2012
2. G.O.Ms.No.85, Rev (Ex.II) Dept., dt.26.5.2015
3. Govt.Memo.No.175055/Ex.II(1)/2015-1, dt.7.9.2015
4. From the CPE, TS, Hyd., Lr.No.4500/2015/CPE/TS/F4, dt.8.9.2015

\* \* \*

**ORDER:**

The following notification shall be published in an Extra-ordinary issue of the Telangana State Gazette, dated the 11-9-2015.

**NOTIFICATION**

In exercise of the powers conferred by section 72 read with sections 17, 28 and 29 of the Andhra Pradesh Excise Act, 1968 (Andhra Pradesh Act 17 of 1968) as adapted to the State of Telangana vide G.O.Ms.No.162, Revenue (Ex.II) Department, dated 10.9.2015, the Governor of Telangana hereby makes the following amendments to the Telangana Excise (Grant of Licence of Selling by Shop and Conditions of Licence) Rules, 2012 issued in G.O.Ms.No.391 Revenue (Ex.II) Department, dated 18<sup>th</sup> June 2012 and published in Andhra Pradesh Gazette in Rules Supplement to part II, Extraordinary No.1, dated the 18<sup>th</sup> June, 2012 as adapted to the State of Telangana vide G.O.Ms.No.85, Revenue (Excise-II) Dept., dated 29.6.2015 and amended from time to time:

**AMENDMENTS**

In the said Rules,

1. Throughout the Rules,
  - (a) for the words "Indian Liquor" the words "Indian Made Foreign Liquor" shall be substituted.
  - (b) for the words, "Telangana Beverages Corporation Limited", the word "Telangana State Beverages Corporation Limited" shall be substituted.
  - (c) for the words "APBCL" and "Andhra Pradesh Beverages Corporation Limited" the words "Telangana State Beverages Corporation Limited" shall be substituted.
2. Throughout the Rules and forms / schedules annexed, for the words "Andhra Pradesh Excise (Grant of licence of selling by shop and conditions of licence) Rules 2012" the words "Andhra Pradesh Excise (Grant of licence of selling by shop and conditions of licence) Rules, 2012 (Telangana Adaptation Order) 2015" shall be substituted.
3. Throughout the rules, all the forms shall be replaced with the forms annexed to this order.
4. in rule 2, in sub rule (1),
  - (a) after clause (a), the following shall be inserted, namely,
 

"(aa) "Agency" means the TSBCL or any Government designated agency or department".
  - (b) in clause (b), the words "TSBCL" means "Telangana State Beverages Corporation Limited".

- (c) in clause (d), for the words "or Hologram" the words "or Holographic Excise Adhesive Label" shall be substituted.
- (d) for clause (n), the following shall be substituted, namely,-  
 "(n). "Licence period" means the period of twenty four months commencing from 1<sup>st</sup> October 2015 and ending on 30<sup>th</sup> September 2017 or part thereof."
- (e) in clause (p), for the words "under Section 39 of the Standards of Weights and Measures Act, 1976" the words "Section 36 of Legal Metrology Act 2009" shall be substituted;
- (f) For clause (w), the following shall be substituted, namely,-  
 "(w) "Transport Permit" means a permit issued by the competent officer for transport of IMFL and FL from the TSBCL depot/Agency Depot to the licensed premises and from the Godown to the shop"
5. in rule 12, in sub rule (1),-
- (a) in clause (i), for the words "Rs.25,000 (Rupees twenty five thousand only)" the words "Rs.50,000 (Rupees fifty thousand only)" shall be substituted.
- (b) in clause (iii), for the words "10%", the words "5%" shall be substituted.
6. In rule 16,
- (a) in sub rule (1), in clause (a), for the words "31<sup>st</sup> July", the words "31<sup>st</sup> October" shall be substituted.
- (b) for sub rule (2), the following shall be substituted, namely,-  
 "(2). The licensee shall pay the licence fees for the two years licence period either in one lump sum or in six equal installments at his option."
- (c) for sub rule (3), the following shall be substituted, namely,-  
 "(3). Where the selected / successful applicant opts to pay the annual licence fee in instalments, he / she shall pay a sum equal to 1/3<sup>rd</sup> of the annual licence fee for the shop less the amount remitted under sub-rule (1)(iii) of Rule-12 on the day of selection or the succeeding working day by way of Challan / Demand Draft. He / she shall also submit two Fixed Deposit Receipts or Bank Guarantees in Form A-5, each equal to 1/3<sup>rd</sup> of the annual licence fee, valid for 17 months, 21 months, respectively issued by a scheduled bank situated in Telangana within 7 days of allotment of shops in his / her favour and obtain the licence.
- Provided that the District Collector may, at his discretion for valid and genuine reasons that may be recorded in writing, grant extension of time not exceeding seven working days to the selected applicant for submission of Fixed Deposit Receipts or Bank Guarantees in Form A-5 and obtain the Licence."
- (d) for sub rule (4), the following shall be substituted, namely,-  
 "(4). The Licensee shall remit the 2<sup>nd</sup> instalment sum equal to 1/3<sup>rd</sup> of the annual licence fee, on or before 20<sup>th</sup> January of the 1<sup>st</sup> year of license period and furnish a fresh bank guarantee equal to 1/3<sup>rd</sup> of annual licence fee valid for 9 months. The Licensee shall remit the 3<sup>rd</sup> instalment sum equal to 1/3<sup>rd</sup> of the annual licence fee on or before 20<sup>th</sup> May of the 1<sup>st</sup> year of license period and furnish a fresh Bank Guarantee equal to 1/3<sup>rd</sup> of annual licence fees valid for Nine (9) months. The licensee shall, remit the 4<sup>th</sup> instalment equal to 1/3<sup>rd</sup> of the annual licence fee, on or before 20<sup>th</sup> September of the 1<sup>st</sup> year of license period and furnish a fresh Bank Guarantee equal to 1/3<sup>rd</sup> of annual licence fees valid for Nine (9) months. The Licensee shall remit the 5<sup>th</sup> instalment sum equal to 1/3<sup>rd</sup> of the annual licence fee, on or before 20<sup>th</sup> January of the 2<sup>nd</sup> year of license period. The Licensee shall remit the 6<sup>th</sup> instalment

sum equal to 1/3<sup>rd</sup> of the annual licence fee on or before 20<sup>th</sup> May of the 2<sup>nd</sup> year of license period.”

(e) for sub rule (9), the following shall be substituted, namely,-

“(9) The licensee shall be required to pay Privilege Fee @ 8%, plus applicable Value Added Tax (VAT) thereon, on the Sale Price of IMFL and FL purchased from TSBCL / Agency when the cumulative value of his / her purchases during the licence year exceeds SEVEN times of the annual Licence Fee.”

7. In rule 17 after the words “till the next successful applicant takes over”, the words “to the satisfaction of licensing authority” shall be inserted.

8. For rule 18, the following shall be substituted, namely,-

“18. Sale by outlets of TSBCL / Agency and by the licence holder of a IMFL Manufactory / Brewery:

(1) The District Collector, with the approval of the Commissioner of Prohibition and Excise, may permit the TSBCL / Agency or a licensee of IMFL Manufactory / Brewery to open outlets for the sale of IMFL and FL in such areas / localities where the privilege of sale by shop / unit could not be disposed off through selection or when a licence already granted is cancelled and the same could not be re-allotted for any other reasons.

(2) The Commissioner of Prohibition and Excise may permit the TSBCL / Agency or a licensee of IMFL Manufactory / Brewery under the Act to open outlets for the sale of IMFL and FL anywhere in the State whenever he deems it necessary in public interest.

(3) The outlets opened under this rule shall sell IMFL and FL at prices not exceeding the Maximum Retail Price indicated on the labels of the bottles and issue bills to the customers accordingly. The outlets opened by a licensee of IMFL Manufactory / Brewery shall also pay the applicable licence fee and comply with the other relevant provisions of this rule,”

9. In rule 19, for Expression and the words “1<sup>st</sup> July”, the Expression and the words “1<sup>st</sup> October” shall be substituted.

10. For rule 21, the following shall be substituted, namely,-

“21. Bar on renewal of licence:

A licence granted under these rules for the period from 1<sup>st</sup> October 2015 to 30<sup>th</sup> September 2017 or part thereof. There will however be no right to claim further renewal of licence beyond 30<sup>th</sup> September 2017.”

11. In rule 23, for Expression and the words “1<sup>st</sup> July”, the Expression and words “1<sup>st</sup> October” shall be substituted.

12. For rule 25, the following shall be substituted, namely,-

“25. Selection of Premises:-

(1) Subject to the approval of the Prohibition & Excise Superintendent the selected applicant shall select suitable premises for sale of IMFL and FL within the Municipal Corporation, Municipality, Nagara Panchayat, village / town / city or area / locality as the case may be as notified in the District Gazette. It shall be at least 100 meters away from the places of Public worship, Educational Institutions, Hospitals and 50 Meters away from Highways.

Explanation: For the purpose of this rule.

(a) “Place of public worship” means a temple registered with the Endowment Department, Mosque registered with Wakf Board and Church and includes such other religious institutions, as the State Government may by order specify in this behalf;

(b) "Educational Institutions" means any Primary school, Middle School and High School, Junior College recognized by the State Government or Central Government, any College affiliated to any University established by law;

(c) "High Way" means National High way or State Highway and shall not include the part of the National Highway or State Highway which passes within the limits of Municipal Corporation, Municipality or Nagar Panchayat or the Gouthan in any village or Panchayat area.

(d) "Hospital" means any hospital which is managed or owned by a local authority, State Government or Central Government or any private hospital having sanction for at least thirty (30) beds by the competent authority.

(2) The holder of Licence in Form A-4 in places, whose population is 5,000 and above, shall be licensed in Form A-4(B) to have a Permit Room. The premises selected for permit room must be adjacent to the existing A-4 Licensed premises and it must have a minimum plinth area of 20 sq.mts and maximum 100 sq.mts for consumption of liquor with additional facilities of sanitation such as wash basin, water closet and drinking water.

Provided also that the selected premises shall be at least 100 mtrs away from the places of public worship, educational institutions, hospitals.

(3) The distances referred above shall be measured from the mid-point of the entrance of the Licensed premises along the nearest path by which a pedestrian would ordinarily reach the mid-point of the nearest gate of the institution or a place of public worship, if there is a compound wall and if there is no compound wall to the mid-point of the nearest entrance of the Institution / place of public worship.

(4) The boundaries of the premises shall be indicated in the licence.

(5) There shall be a single door for entry and exit for the licensed shop and sales shall be conducted without giving entry to the customers inside the premises"

13. For rule 26, the following shall be substituted, namely,-

"26. Licence Fee for Permit Room and method of payment:

The licence Fee for a permit Room shall be Rs.4,00,000 (Rupees Four Lakhs only) for the licence period of two years or proportionate to the licensed period or part thereof and is payable in two installments. First installment at the time of completion of formalities under Rule-16 in the beginning of the year and next installment on or before 20<sup>th</sup> September 2016"

14. In rule 27, for the words "Andhra Pradesh Beverages Corporation Limited" the words "TSBCL / Agency" shall be substituted.

15. In rule 28, for the words "Mandal", the words "Nagar Panchayat" shall be substituted.

16. For rule 29, the following shall be substituted, namely,-

"29. Godown Licence for storage of IMFL/ FL in Form A-4(G):

(i) The holder of the Licence in Form A4 may apply in Form A-4 (G) to obtain a godown licence for storage of IMFL/ FL in Form A-4(AG) to the concerned Prohibition and Excise Superintendent.

(ii) The godown shall be located in a revenue village/Nagar Panchayat/ Municipality/ Municipal Corporation limits where the A-4 shop is located.

(iii) The licensee shall remove or transfer any stock of IMFL/ FL from the godown to the A-4 shop for sale under valid transport permit issued by the Prohibition and Excise officer of the concerned Prohibition & Excise Station having jurisdiction.

(iv) The licensee shall not sell or allow consumption in the licensed premises of the godown.

(v) The licensee shall not display / advertise through any form of sign board or IMFL in the licensed premises.

(vi) The licence fee for the period of issue of godown licence shall be Rs.1,00,000/- per annum i.e., 1<sup>st</sup> October to 30<sup>th</sup> September for the shops located in Revenue village/ Nagar Panchayat/ Municipality/ Municipal Corporation limits and

Provided that a godown licence may be obtained for any period during the licence period and the licence fee for godown licence may be paid proportionately for such period and part of month shall be reckoned as whole month.

17. For rule 40, the following shall be substituted, namely,-

"40. Bottles for sale to carry labels:

(a) Every bottle of IMFL or FL in a licensed premises shall carry Excise Adhesive label or Holographic Excise Adhesive Label on the cap of the bottle in addition to the manufacturer's label as approved by the Commissioner of Prohibition and Excise.

(b) All the A4 shops in the State shall invariably procure and be equipped with required machineries for reading of Holographic Excise Adhesive Label (HEAL)"

18. In rule 41, in sub rule (2), for the words "depot of the APBCL" the words "Depot of TSBCL / Agency," shall be substituted.

19. In rule 45,

(a) for the words "Andhra Pradesh Beverages Corporation Limited Depot" the words "Depot of TSBCL / Agency Depot" shall be substituted.

(b) for the words "A.P.B.C.L." the words "TSBCL/Agency" shall be substituted

20. In rule 52, for the words "A.P.B.C.L." the words "TSBCL/Agency" shall be substituted.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)**

AJAY MISRA  
PRICIPAL SECRETARY TO GOVERNMENT

To  
The Commissioner of Printing, Stationery & Stores Purchase (Publication Wing),  
Telangana, Hyderabad with a request to furnish 500 copies each to Govt., and the  
Commissioner of Proh & Excise, TS, Hyderabad

The Commissioner of Prohibition & Excise, Telangana, Hyderabad

The Accountant General, Telangana, Hyderabad

Copy to:

The Law (C) Department

The PS to the Prl.Secy to CM

The OSD to M(Ex)

The PS to Prl.Secy (CT&EX)

Sf/Sc

// FORWARDED BY ORDER //

SECTION OFFICER

**FORM A-1**  
**(See Rule 6(i))**  
**Declaration**

I/We, \_\_\_\_\_ s/o \_\_\_\_\_ age \_\_\_\_\_ ( ) Years \_\_\_\_\_ R/o \_\_\_\_\_ village/Town/  
Mandal \_\_\_\_\_ District \_\_\_\_\_ do hereby agree that if the licence for sale  
of Indian Made Foreign Liquor and Foreign Liquor by shop for the **licence period 20\_\_\_\_ to**  
**20\_\_\_\_** is granted in my/our favour, I/We shall remit the licence fee as required under Rule-16  
of the Andhra Pradesh Excise (Grant of licence of selling by shop and conditions of licence)  
Rules, 2012 (Telangana Adaptation Order 2015).

1. I/We shall abide by the decision of the Selection Authority in all matters connected with my/our application(s)
2. I/We shall abide by the terms and conditions of the Andhra Pradesh Excise (Grant of licence of selling by shop and conditions of licence) Rules, 2012 (Telangana Adaptation Order 2015). In particular I/We shall abide by the provisions of Rule-42 relating to selling of IMFL and FL at a price not exceeding the Maximum Retail Price.
3. Hence this declaration is duly executed by me/us today the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

Signature

The declaration is executed before me by Sri \_\_\_\_\_ S/o. \_\_\_\_\_

R/o \_\_\_\_\_ who is/are personally known to me who is/are identified by Sri

\_\_\_\_\_

Signature of the Attesting officer

**FORM A-2**  
**(See Rule 6 (ii))**  
**Affidavit**

(To be filled by the applicant)

1. I/We, \_\_\_\_\_ S/o \_\_\_\_\_ age \_\_\_\_\_ (all the names of the persons )  
Occupation \_\_\_\_\_ R/o \_\_\_\_\_ Village/ Town of \_\_\_\_\_ Mandal and  
\_\_\_\_\_ District do hereby solemnly and sincerely affirm and state as follows:

2. I/We \_\_\_\_\_ intend to submit an application under Andhra Pradesh Excise (Grant of licence of selling by Shop and conditions of licence) Rules, 2012 (Telangana Adaptation Order 2015) **for the licence period 20\_\_ to 20\_\_\_\_\_.**

3. I/We hereby declare that I am/We are the absolute owner/ joint owner having share to an extent indicated below of the immovable properties mentioned below and I am/We are in sole / joint possession and enjoyment of these properties in my/our right and there are no encumbrances or liabilities on those properties.

1	Description of immovable property	Extent of property	Location	Sole or Joint, If joint the extent of share	Value of share of the Property owned by him in Column No.2 & 4.
1	2	3	4	5	6
	<b>(1) Lands</b> (a)Agricultural lands, (b) Non-Agricultural lands <b>(2) Buildings</b> (a)Residential houses etc., (b)Commercial (c )Other categories <b>(3) Industries</b>				

4. I/We hereby undertake not to alienate or otherwise encumber the properties listed above in para (3) until I/We pay the dues if any accrued during the period.

Signature(s)

Solemnly and sincerely affirmed this \_\_\_ day of \_\_\_20\_\_\_ the contents of this affidavit having been read over audibly and explained to the deponent who having understood the same put his/their signature/ thumb-impression in my presence at \_\_\_\_\_(time) on (date)\_\_\_\_\_.

Before me

Attestor  
(NOTARY)

**FORM A-2(S)**  
**(See Rule 16 (ii))**  
**Surity bond cum Affidavit**  
 (To be filled by a surety)

**1.** I/We, \_\_\_\_\_ S/o \_\_\_\_\_ aged \_\_\_\_\_ (all the names of the persons ) Occ:\_\_\_\_\_ R/o\_\_\_\_\_ Village/ Town of \_\_\_\_\_Mandal and \_\_\_\_\_District do hereby solemnly and sincerely affirm and state as follows:

**2.** I/We\_\_\_\_\_ do hereby declare myself/our self as surety for an amount of Rs\_\_\_\_\_ (Rupees\_\_\_\_\_ ) for the successful applicant/group/firm/company for the licence period 20\_\_to 20\_\_ of \_\_\_\_A-4 shop, Sri. \_\_\_\_\_ S/o \_\_\_\_\_Aged\_\_\_\_\_ (all the names of the persons ) R/o\_\_\_\_\_ Village/ town of \_\_\_\_\_Mandal and \_\_\_\_district for fulfilment of his obligations under Rule 16 of Andhra Pradesh Excise (Grant of licence of selling by Shop and conditions of licence) Rules, 2012 (Telangana Adaptation Order 2015) in payment of instalments of licence fee.

**3.** I/We hereby declare that I am/We are the absolute owner/ joint owner having share to an extent indicated below of the immovable properties mentioned below and I am/We are in sole / joint possession and enjoyment of these properties in my/our right and there are no encumbrances or liabilities on those properties.

	Description of immovable property	Extent of Property	Location	Sole or Joint, If joint the extent of share	Value of share of the Property owned by him in Column No.2 & 4.
1	2	3	4	5	6
	<b>(1) Lands</b> (a)Agricultural lands, (b) Non-Agricultural lands <b>(2) Buildings</b> (a)Residential houses etc., (b)Commercial (c )Other categories <b>(3) Industries</b>				

**4.** I/We hereby undertake not to alienate or otherwise encumber the properties listed above in para (3) until the said Licensee pays the dues if any accrued during the licence period.

**5.** I/We hereby undertake that in case the Licensee making default in payment of the licence fee under Rule 19 of the said rules I/We bind myself/ourselves to forfeit the property shown in column No.4 of Para 3 above to the Government the value of which is a sum of Rs.\_\_\_\_\_.

**Signature of the Surety**

Witnesses:

- 1.
- 2.

Solemnly and sincerely affirmed this \_\_\_ day of \_\_\_20\_\_\_ the contents of this affidavit having been read over audibly and explained to the deponent (s) who having understood the same put his signature/ thumb-impression in my presence at \_\_\_\_\_(time) on (date)\_\_\_\_\_.

Before me  
 Attestor  
 (NOTARY)



**FORM A 3****(See Rule 6(iii))  
Declaration**

1. I/We \_\_\_\_\_ S/o \_\_\_\_\_ aged \_\_\_\_\_ Occ: \_\_\_\_\_  
R/o \_\_\_\_\_ Village/ Town of \_\_\_\_\_ Mandal and \_\_\_\_\_ District do hereby  
solemnly and sincerely affirm and state as follows:

2. I/We \_\_\_\_\_ intend to submit an application under Andhra Pradesh Excise (Grant of licence of selling by Shop and conditions of licence) Rules, 2012 (Telangana Adaptation Order 2015).

3. I/We \_\_\_\_\_ S/o \_\_\_\_\_ Age \_\_\_\_\_ years, R/o \_\_\_\_\_ village/ Town/ Mandal \_\_\_\_\_ District \_\_\_\_\_ do hereby declare that I am/We are not disqualified under Rule 8 of Andhra Pradesh Excise (Grant of licence of selling by Shop and conditions of licence) Rules, 2012 (Telangana Adaptation Order 2015).

**Signature**

Solemnly and sincerely affirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20 the contents of this affidavit having been read over audibly and explained to the deponent who having understood the same put his signature/ thumb-impression in my presence at \_\_\_\_\_

Attesting officer

**ENTRY PASS \_\_\_\_\_ DISTRICT**

**(See Rule 7)**

**GOVERNMENT OF TELANGANA  
PROHIBITION AND EXCISE DEPARTMENT**

Serial No. (            )

Date:

Issued by the office of the Prohibition and Excise Superintendent to  
Sri \_\_\_\_\_ S/o \_\_\_\_\_ R/o \_\_\_\_\_ H.No. \_\_\_\_\_  
Age( ) Years, Mandal \_\_\_\_\_ District \_\_\_\_\_

PROHIBITION AND EXCISE  
SUPERINTENDENT                  DISTRICT

Specimen signature of  
the entry pass Holder

**FORM A-3 (A)****(Rule 12)****APPLICATION FOR GRANT OF A4 LICENCE \_\_\_\_\_ AS NOTIFIED IN THE  
DISTRICT**

GAZETTE No. \_\_\_\_\_ DATED \_\_\_\_\_

DISTRICT:

1. Name of the applicant(s)  
with father's name :Affix  
passport  
size  
photogra  
ph of  
the  
applicant

2. Full residential address :

3. Details of Company or  
Partnership Firm with  
Registration particulars

Represented by the applicant(s) :

4. Serial number of the shop as per gazette :

5. The area/locality of the A4  
Shop as notified in the gazette :

6. Licence fee notified for the shop :

7. Details of payment of **Rs.5,00,000/-**  
[see rule 12(1)(iii)] :

8. Details of premises to be licensed :

9. Capacity to invest annually :

10. Identity proof (one of the following)

- a) Voter ID card
- b) Income tax PAN card
- c) Driving licence
- d) Adhar card
- e) Ration card
- f) Passport :

11. Details of other Excise licences,  
if any, held by him in the state of Telangana :

12. PAN Card No

(Xerox copy self attested to be enclosed ) :

I/We hereby declare that the particulars given above are true to the best of My/Our knowledge and belief. If at a later stage any of the facts are found to be false the licence may be cancelled and I/We may be prosecuted as per the Andhra Pradesh Excise Act, 1968 or the Rules there under.

I/We hereby, undertake to abide by the rules and licence conditions prescribed under the Andhra Pradesh Excise Act, 1968.

Place :

Date :

Signature of the Applicant

**FORM A-4**  
(See Rule 15)

**Licence for the sale of Indian Made Foreign Liquor and Foreign Liquor by Shop**

**Licence No.** \_\_\_\_\_ **date:** \_\_\_\_\_

Whereas Sri \_\_\_\_\_ s/o \_\_\_\_\_ r/o \_\_\_\_\_ is the selected applicant in respect of the privilege of sale of Indian Made Foreign Liquor and Foreign Liquor by shop at Gazette Sl. No. \_\_\_\_\_ for the licence period from \_\_\_\_\_ to \_\_\_\_\_, I \_\_\_\_\_ Prohibition and Excise Superintendent \_\_\_\_\_ hereby issue Licence to the applicant to sell Indian Made Foreign Liquor and Foreign Liquor on the premises bearing No. \_\_\_\_\_ the details of which are as follows:-

**BOUNDARIES**

Locality \_\_\_\_\_ village/ town within the marginally noted boundaries during the period commencing from the \_\_\_\_\_ and ending with the 30th June, 20\_\_\_\_

East:

West:

North:

South:

1. The privilege extends to the sale of all kinds of Indian Made Foreign Liquor and Foreign Liquor which can be sold for removal from the licensed premises in sealed receptacles in quantities not exceeding 6 Quarts in respect of Indian Made Foreign Liquor and Foreign liquor other than Beer and 12 bottles in respect of Beer in one transaction to an unlicensed person.

**The Licensee can also sell stocks of IMFL/ FL to the holder of licence in Form EP-1 without any restriction on the quantity.**

2. The Licensee is prohibited from purifying, colouring and flavouring the Indian Made Foreign Liquor or mixing any material therewith and from blending another kind of Indian Made Foreign Liquor with it or to keep to his possession other than liquor authorised under this licence.

3. The Licensee is prohibited from bottling Indian Made Foreign Liquor and Foreign Liquor.

4. The possession or sale of diluted **Indian Made Foreign Liquor and Foreign Liquor** by the Licensee is prohibited.

5. All Indian Made Foreign Liquor and Foreign Liquor sold under this licence shall be duty paid and obtained from the IML Depot of the **TSBCL/Agency** as allotted by the Licensing Authority.

6. The Licensee shall sell only duty paid Indian Made Foreign Liquor in sealed, capsule bottles affixed with Excise Adhesive Labels/ **Holographic Excise Adhesive Label** and manufacturers labels duly approved by the commissioner of Prohibition & Excise as required, under these rules.

7. The Licensee shall maintain and furnish to the Prohibition & Excise Superintendent statistics showing the consumption of all kinds of Indian Made Foreign Liquor and Foreign Liquor separately.

8. This licence is not transferable,

9. The Licensee shall be subject to cancellation or suspension at will by the Commissioner of Prohibition & Excise

10. The Licensee shall not act in any manner prejudicial to the interests of the revenues of the Government.

11. The Licensee shall sell Indian Made Foreign Liquor and Foreign Liquor at prices not exceeding the Maximum Retail Price printed on the liquor bottles and issue bills accordingly.

12. The Licensee shall abide by the Rules and instructions issued by the Government / Commissioner Prohibition & Excise from time to time.

Dated: \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Prohibition and Excise Superintendent  
\_\_\_\_\_ Distrct

**FORM A-4 (A)**

(See Rule 24)

**Application for grant of privilege in Form A-4(B) for Permit Room for consumption of Indian Made Foreign Liquor/Foreign Liquor  
[Affix requisite value as per the provisions of the Indian Stamp Act, 1889, as amended from time to time]**

1. Name of the applicant:
2. Full residential address:
3. Details of A-4 Licence
  - a) Name of the Licence
  - b) Licence No. etc.,
  - c) Period for which the licence is valid
4. Details of premises to be licensed (boundaries of the premises are to be specified and building plan of the proposed premises in triplicate shall be enclosed.)
5. Details of other licences held by him
6. Date on which he can commence business
7. The amount of licence fee paid  
(Treasury challan to be enclosed)

I/We hereby declare that the particulars given above are true to the best of my/our knowledge and belief. If at a later stage any of the facts are found to be false, the licence may be cancelled and I/We may be prosecuted as per provisions of the Andhra Pradesh Excise Act, 1968 or the rules thereunder.

I/We, hereby, undertake to abide by the rules and licence conditions prescribed under the Andhra Pradesh Excise Act, 1968.

Signature of the applicant

**FORM A-4 (B)**  
(See rule 24)

Number of licence:  
District :

Date:

Licence for Permit Room attached to A-4 shop for permitting consumption of Indian Made Foreign Liquor / Foreign Liquor.

I, ..... Prohibition. & Excise Superintendent, ..... District, in consideration of the payment of fee of Rs. .... ( Rupees ..... Only), the receipt of which is hereby acknowledged, hereby issue licence to Sri .....( name and address), Licensee of A-4 shop M/s. ....,bearing licence no..... ) permitting the premises bearing no. ...., the details of which are shown below, for the purpose of consumption of Indian Made Foreign Liquor / Foreign Liquor purchased from his A-4 shop.

**BOUNDARIES**

Locality .....Village/Town during the licence period commencing from the.....and ending with 30<sup>th</sup> **September**, 20\_\_\_, subject to following conditions, and stipulations to be observed:

East  
West  
North  
South

**Conditions:**

1. The Licensee shall be bound by the provision of the A P Excise (Grant of licence of selling by Shop and conditions of licence) Rules, 2012 (Telangana Adaptation Order 2015) and as amended from time to time and also by the following special conditions.
2. The privilege conferred herein extends only for allowing consumption of Indian Made Foreign Liquor/Foreign Liquor supplied by **TSBCL/AGENCY** and sold by the A-4 Licensee.
3. The licence is not transferable
4. The licence shall be subject to cancellation or suspension at will by the Commissioner
5. The Licensee shall not act in any manner prejudicial to the interests of the revenues of the Government.

Dated:  
20

day of

Prohibition and Excise Superintendent  
\_\_\_\_\_Excise District

**FORM A-4 (G)**

(See Rule 29)

**Application form for licence to store IML/BEER**

(Affix requisite value as per the provisions of the Indian Stamp Act, 1889 as amended from time to time).

1. Name of the applicant(s):
2. Full residential address:
3. Details of company or partnership  
With registration particulars.
4. Details of A-4 Licence held
5. Details of premises to be licensed  
for storage of IML/Beer D.No.      Street No.  
Boundaries  
    East  
    West  
    North  
    South
1. Details of other licenses held by him/her
2. Date on which he can commence to store IML/Beer

I/We hereby declare that the particulars given above are true to the best of my/our knowledge and belief. If at a later stage any of the facts are found to be false the licence may be cancelled and I may be prosecuted as per provisions of the Andhra Pradesh Excise Act, 1968 or the rules thereunder.

I/We, hereby, undertake to abide by the rules and licence conditions prescribed under the Andhra Pradesh Excise Act, 1968.

Signature of the applicant

**FORM A-4(AG)**  
**(See Rule 29)**

**Licence number:****Date:**

District:

**Licence for Godown attached to A-4 shop for permitting storage of IMFL/Beer.**

I, \_\_\_\_\_ Prohibition and Excise Superintendent, \_\_\_\_\_ District in consideration of the payment of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only), the receipt of which is hereby acknowledged, hereby licence Sri \_\_\_\_\_ (Name and address) \_\_\_\_\_ to permit the premises bearing No. \_\_\_\_\_, the details of which are shown below, for the purpose of storage of IMFL/Beer purchased on his/ her A-4 shop licence i.e., \_\_\_\_\_ (name of A-4 shop/unit) \_\_\_\_\_ and licence No. \_\_\_\_\_

**BOUNDARIES**

1. East :                                   locality .....Village/Town.....
2. West:                                   during the period commencing from
3. North:                                 ..... ending with **30<sup>th</sup> September**, \_\_\_\_\_ 20
4. South:

subject to following conditions and stipulations to be *observed*.

**Conditions:**

- i. The Licensee shall be bound by the provision of the A P Excise (Grant of licence of selling by shop and conditions of licence) Rules, 2012 (Telangana Adaptation Order 2015) and as amended from time to time and also by the following special conditions.
- ii. The privilege conferred herein extends only for allowing storage of Indian Made Foreign Liquor/Foreign Liquor supplied by **TSBCL/AGENCY** and sold by the A-4 shop.
- iii. The licence is not transferable.
- iv. The licence shall be subject to cancellation or suspension at will by the Commissioner of Prohibition. & Excise.
- v. The Licensee shall not act in any manner prejudicial to the interests of the revenues of the Government.

Dated:  
of 20

day

PROHIBITION AND EXCISE  
SUPERINTENDENT  
\_\_\_\_\_  
EXCISE  
DISTRICT



**FORM A-5**  
(See Rule 16)  
**Bank Guarantee**

In consideration of the Governor of **Telangana** hereinafter called "The Government" having agreed to exempt Sri \_\_\_\_\_ hereinafter called "said Licensee" from the demand under the relevant rules of Andhra Pradesh Excise (Grant of licence of selling by Shop and conditions of licence) Rules 2012 (Telangana Adaptation Order 2015) and as agreed under the terms and conditions agreed dated \_\_\_\_\_ made between Prohibition and Excise Superintendent and said Licensee for the fulfilment by the said Licensee of the terms and conditions contained in the said rules and said agreement on production of a Bank Guarantee for Rs. \_\_\_\_\_ (In words)(Rupees \_\_\_\_\_)

We \_\_\_\_\_ (hereafter) (Indicate the name of the Bank) \_\_\_\_\_ referred to as "the Bank" at the request of the Licensee do hereby undertake to pay the Government an amount not exceeding Rs \_\_\_\_\_ against any liability of the said Licensee to the Government arising by reason of any breach of the said contract of the said rules and the agreement.

(1) We \_\_\_\_\_ do hereby undertake to (indicate the name of the Bank) \_\_\_\_\_ pay amounts due and payable under this guarantee without any demur, merely on a demand from the Government. Any such demand made on the Bank shall be conclusive both as regards breach of the terms and conditions and the amount due under the rules and the contract. However our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_.

(2) We also undertake to pay interest at the rate of 18% for the period over and above 15 days from the date of receipt of demand of claim for payment in writing from you to the date of actual payment made by us.

(3) We undertake to pay to the Government any money so demanded or notwithstanding any dispute or disputes raised by the Licensee(s) in any suit or proceeding pending before any court or Tribunal relating thereto in the absence of jurisdiction or prohibitory order, our liability under this present being absolute and unequivocal.

(4) The Government is free to demand the amount guaranteed either completely or in parts as it may suit them. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder and the Licensee (s) shall have no claim against us for making such payment.

(5) We \_\_\_\_\_ (indicate the name of the Bank) \_\_\_\_\_ further agree that the guarantee herein contained shall remaining in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or its claims satisfied or charged to till \_\_\_\_\_ office/Department Minister of \_\_\_\_\_ certify that the terms and conditions of the said agreement have been fully and properly carried out by the said Licensee(s) and accordingly discharge this guarantee.

(6) We \_\_\_\_\_ (indicate the name of the Bank) \_\_\_\_\_ further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Licensee (s) from time to time any of the powers exercisable by the Government against the said Licensee (s) and to forbear or enforce any of the terms and conditions relating to the said agreement and shall not be relieved from our liability by reason of any such variation, or extension being granted to the said

Licensee(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

(7) This guarantee will not be discharged due to the change in the constitution of the Bank or the Licensees.

(8) We \_\_\_\_\_ (indicate the name of the Bank) \_\_\_\_\_ undertake not to revoke this guarantee during its currency except with the previous consent of the Government in writing.

(9) We \_\_\_\_\_ (indicate the name of the Bank) \_\_\_\_\_ lastly state that this guarantee will remain in force for a period of **24 months** from the date of execution or clearance certificate obtained from the government whichever is later.

Date the \_\_\_\_\_ day of \_\_\_\_\_ 20

For \_\_\_\_\_ (indicate the name of the Bank)

**FORM A-6**  
**(See Rule 19)**

**Counterpart Agreement for grant of Licence for selling by Shops**

I/We\_\_\_\_\_S/o\_\_\_\_\_ R/o\_\_\_\_\_ Age (\_\_\_\_) years severally/ jointly are the Licensees in respect of the privilege of shop pertaining to village\_\_\_\_ Mandal\_\_\_\_ District on a yearly licence fee of Rs.\_\_\_\_ (In words\_\_\_\_\_) for the period from **1<sup>st</sup> October to end of September** \_\_\_\_\_in accordance with the provisions of the Andhra Pradesh Excise Act and the Rules framed thereunder and subject to terms and conditions of licence and also subject to the terms and conditions as agreed to by me/ us in this counterpart agreement\_\_\_\_\_.

I/ We\_\_\_\_\_ hereby affirm that I/ We shall be severally and jointly responsible to abide by the terms and conditions issued in respect of the said shop for the period as laid down in the Licence No.\_\_\_\_\_ dt. \_\_\_\_\_ and I/We shall pay promptly and in time the 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> instalments of licence fee, amounts towards penalties or any other charges or other liabilities if imposed and any other dues if accrued in respect of my/ our shop. I/ We\_\_\_\_\_ shall abide by all the provisions of the Andhra Pradesh Excise (Grant of licence of selling by Shop and conditions of licence) Rules, 2012 (Telangana Adaptation Order 2015) and other conditions relating to sale of Indian Made Foreign Liquor and Foreign Liquor by shop that are existing and as may be amended from time to time, I/ We\_\_\_\_\_ shall be bound to pay any enhanced duty and the like as may be levied from time to time. If I/ We\_\_\_\_\_ fail to pay in time licence fee, excise duty, penalties, if imposed, and any other dues or make any efforts to evade payment of these amounts, the District Collector reserves the right to re-allot the shop obtained by me/ us and to realise the entire amounts so due by way of forfeiting the deposits and by way of destraining my/our movable and immovable properties whatsoever I/We/our sureties \_\_\_\_\_ possess and shown in Affidavit (Form A-2) and surety bond-cum-affidavit (Form A-2(S)) and selling the said properties under the Andhra Pradesh Revenue Recovery Act, 1864.

This agreement is executed in favour of the District Collector that the authority may enforce the above terms and conditions agreed by me / us.

Place  
Date  
Address:

Signature or Thumb-impression of  
Licensee/ Licensees.

I certify that Sri/Sarvasri \_\_\_\_\_ son of \_\_\_\_\_ known to me/ identified by Sri/ Sarvasri \_\_\_\_\_ known to me executed the agreement and signed before me.

Date:

Prohibition and Excise Superintendent

\_\_\_\_\_ District  
for the District Collector

**Form N-1**  
***Nowkarnama***  
**(See Rule- 44)**

Date: \_\_\_\_\_

- 1) District,
- 2) Mandal,
- 3) Village
- 4) (i) Name of the shop  
(ii) Number of the licence & Date.
- 5) (i) Name of the Licensee  
(ii) Address,
- 6) (i) Name of the Agent or the authorised Servant  
(ii) Date of Birth/ Age,  
(iii) Father's name,  
(iv) Identification Marks of the Agent or the authorised servant,
- 7) Signature or thumb impression of the Agent or the authorised servant.
- 8) Signature or thumb impression of the Licensee

Here affix Photograph, of the agent or the Authorized Servant
---

Seal:

Place:

Date:

Superintendent

Prohibition      and      Excise

Note:-

1. The agent or the authorised servant shall sign or affix his thumb impression before the Prohibition and Excise Superintendent
2. Prohibition and Excise Superintendent shall attest the signature or thumb impression and also sign across the Photograph of the agent/ authorised servant under his official seal in token of its correctness,
3. The Nowkarnama shall be issued induplicate and the duplicate retained in the Office of the Prohibition and Excise Superintendent

**FORM R-1**  
(See Rule- 48)  
**DAILY ACCOUNT REGISTER**

(Separate page should be set apart for each type of liquor with an index in the front page of the Register)

Name of the Licensee  
Licence No. and Date

Sl.No	Date, Month And year	Opening Stock		Receipts		Issues		Balance	
		No. of Bottles	Quarts, Pints, Nips, Dips	No. of Bottles	Quarts, Pints, Nips, Dips	No. of Bottles	Quarts, Pints, Nips, Dips	No. of Bottles	Quarts, Pints, Nips, Dips
1	2	3	4	5	6	7	8	9	10

No. and date of T.P. In respect of receipts shown in col.5, 6	Signature of the Licensee	Remarks
11	12	13

**FORM R-2**  
(See Rule - 49)  
**Daily Brand-wise Account Register.**

(Separate page should be set apart for each type of liquor with an index in the front page of the Register)

Name of the Licensee  
Licence No. and Date

Opening Stock					Receipts				
Date	Item	Quarts	Pints	Nip	Dip	Quarts	Pints	Nip	Dip
1	2	3	4	5	6	7	8	9	10

Issues				Balance				Signature of the licensee
Quarts	Pints	Nip	Dip	Quarts	Pints	Nips	Dips	
11	12	13	14	15	16	17	18	19

**FORM I-1**  
**Inspection Book**  
(See Rule - 54)

- 1) Date of Inspection,
- 2) Time of Inspection,
- 3) Name of the Officer Inspecting with his designation,
- 4) Quantity of liquor as per stock book(s),
- 5) Actual Quantity found in stock,
- 6) Difference if any, and the reasons given by the Licensee
- 7) General conditions of the licensed premises,
- 8) Other remarks or directions, if any,

Signature of the Officer inspecting